

PDR @ 40Paper

Thanks for reaching out to us about hosting your event. 40Paper has a dedicated **Private Dining Room (PDR)** that can host events ranging in size from 8 people up to a large group of 32 people. Due to size and fire regulations our restaurant cannot accommodate groups larger than 32. We offer a variety of dinner and cocktail options and can often plan a custom menu specifically for your event. There is a small \$99 fee to reserve the room and reservations need to be confirmed at least 7 days ahead of time.

**Look over the information below and let us know if you have any additional questions.
The PDR can only be reserved by emailing: events@40paper.com**

Room

The PDR is approximately 20 feet wide and 14 feet deep with a large open doorway, a wall of windows and warm, contemporary decor. The room is furnished with a large, hand-made farmhouse table as well as smaller butcher block tables with padded chairs and long benches along both walls. The tables can be arranged a number of ways depending on your group's different needs (see attached table arrangements). Large, heavy-weight curtains separate the room from the rest of the restaurant, giving you privacy and absorbing excess noise.



Menu

For any group over 12 people, we request a set menu. This menu usually consists of 3 courses, with 3 choices for each course. Sample menus are available on our web site, as well as a current dinner menu. We also can arrange a menu of light hors d'oeuvres to have before the meal or to serve in a more casual cocktail party event. Feel free to look over the various menus, and email us with requests for your custom menu.

Bar Service

Our bartenders offer an extensive selection of cocktails, beer & wines. While most guests opt to simply pay for what their guests order, you can also opt to have a limited menu available (i.e. custom cocktail list, beer and wine only, pre-selected bottles of wine, etc.) We can also set a bar tab limit, or restrict the time period for ordering drinks. Let us know what you'd prefer and our bartenders will be happy to find a solution that best fits your needs.

Media

The PDR is equipped with a 32" LCD TV for your use. While we do not have access to Cable TV, you are welcome to use the TV to display a picture slide show, meeting notes, or even company logo. The TV has numerous ports (HDMI, flash drive, USB, VGA) to connect to your laptop directly, a portable flash drive, or other electronic device. Music in the PDR can also be custom programmed to a specific station, play list or artist. Or, if conducting a business meeting, the music can be shut off completely.

Payment

We charge a \$99 room fee to reserve the PDR. This fee allows you exclusive use of the room for the evening (5pm-10pm) and guarantees you a private space with dedicated servers. Once we have confirmed the reservation, we will email you a contract. No deposit is required, but the balance must be paid on the day of the event. Unfortunately, checks are not accepted. All quoted prices exclude 8% sales tax and 20% gratuity.

